

Community Planning West Dunbartonshire

Community Learning & Development Plan

2015-2018

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Introduction

“Community learning and development (CLD) has a powerful impact on the lives of learners and communities, supporting them to identify and work towards change. Whether that change takes place in an individual’s life, helps to create a resilient and enterprising community or contributes to better public services in a changing landscape, Scotland has a need for successful learners, confident individuals, responsible citizens and effective contributors working together to build a shared future”.

In June 2012 the Scottish Government issued the [Strategic Guidance for Community Planning Partnerships: Community Learning and Development](#) (*CLD Strategic Guidance*). While directed at Community Planning Partnerships (CPPs), recognising the vital role played by a wide range of organisations and services, the *CLD Strategic Guidance* clearly identifies a lead role for local authorities. It states that the Scottish Government expects local authorities “to provide clear leadership and direction, and to drive the action needed to ensure we maximise the contribution of CLD partners in the reform of public services.” [The Requirements for Community Learning and Development \(Scotland\) Regulations 2013](#) (*the CLD Regulations*) places a legal requirement on local authorities to fulfil this role.

The CLD Regulations:

- * Ensure communities across Scotland - particularly those who are disadvantaged - have access to the CLD support they need.
- * Strengthen co-ordination between the full range of CLD providers, ensuring that CPPs, local authorities and other providers of public services respond appropriately to the expectations set by the *CLD Strategic Guidance*.
- * Reinforce the role of communities and learners in the assessment, planning and evaluation processes, enabling them to shape CLD provision.
- * Make the role and contribution of CLD more visible.

Locally the delivery of the Strategic Guidance and Regulations will be progressed on behalf of Community Planning West Dunbartonshire (CPWD) through three key partnership models:

- * Adult Learning Partnership
- * Youth Alliance
- * Your Community

These partnerships sit within CPWD arrangements, reporting through the Delivery & Improvement Groups which underpin the partnership and the Single Outcome Agreement.

Adult Learning Partnership

The West Dunbartonshire Adult Learning Partnership (ALP) is a multi-agency partnership established in May 2012 and consists of a representative from key agencies and services, including Working4U, WDC Libraries and Cultural Services, West College Scotland, West Dunbartonshire Health & Social Care Partnership (HSCP), West Dunbartonshire Council for Voluntary Services and CPWD. Other partners are co-opted on as the need arises. Many of the partners had been on the Digital Inclusion Partnership, *Connecting Communities*, the work of which was subsumed to the wider ALP.

Based on a robust needs assessment the ALP has identified key priorities:

- ❖ **Work Life: Adult Learning is the key to employability.**
- ❖ **Personal Life: Adult Learning is essential to enable and encourage adults in Scotland.**
- ❖ **Community Life: Effective adult learning is at the core of a Scottish knowledge-based society.**
- ❖ **Family Life: Adult Learning within the family provides modelling for children and young people.**

Youth Alliance

The West Dunbartonshire Youth Alliance (YA) is a multi-agency partnership focused on addressing the challenges faced by our young people. It is not a formally constituted body but instead functions as a strong network committed to working with all relevant partner organisations. Where appropriate, partners will share resources and information to improve co-ordinated delivery of services for young people. All partners are committed to working to a single action plan. The partners are West Dunbartonshire Council (WDC) Working4U, WDC Educational Services, Tulloch, Skills Development Scotland (SDS), Y Sort-It, WDC Community Safety & Anti-Social Behaviour Team, West Dunbartonshire Health and Social Care Partnership, WDC Housing/Homelessness and Police Scotland. It is led by West Dunbartonshire Working4U, which also provides secretariat support to the Youth Alliance.

Based on a robust needs assessment the Youth Alliance has identified key priorities:

- ❖ **Skills for Learning , Life and Work (including 16+ employability) young people.**
- ❖ **Health & Wellbeing - Early Intervention and Prevention “Substance Misuse” (young people 11-25).**
- ❖ **Involvement , Consultation and Representation (young people 11-25).**

Your Community

Your Community is a recently developed model of community empowerment focused service delivery. Informed by integrated community engagement and community development practice, the multi-agency approach sees partners work together to deliver improved and co-ordinated local services, responsive to the needs of residents. There is a renewed focus on prevention, early intervention and specific targeted interventions while community officers support and develop the skills of local people to take forward their own issues. Your Community offers robust joined up processes for involvement and engagement between communities and operational staff.

Key elements of the model are:

- ❖ **Improved co-ordination and responsiveness of efficient local services.**
- ❖ **Development of empowered and engaged communities active in the design and delivery of services to the area, building community capacity and infrastructure.**

Skills for Learning , Life and Work

Improve the life chances of young people facing multiple barriers to employment.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved core employability skills and assisted people into work. Improved attainment and achievement for early years, primary schools and secondary schools. Increased positive destinations for 16-19 year olds. Families are confident and equipped to support their children throughout childhood. Improved attainment and achievement through lifelong learning. 	Contribute towards improving the mental, social and emotional health and wellbeing of young people in order to maximise their ability to learn and to deal with the everyday pressures of life (soft skills).	Explore options for development of an assessment tool.	Working4U Youth Team	31/08/2018
	Improve attainment and achievement by increasing the number of young people undertaking and completing Vocational and SQA awards (including core skills).	Establish baseline data for Youth Achievement awards and DofE.		
		Identify other awards being delivered and which mechanisms are available to share and collate relevant data/information.		
	Improve the co-ordination of learning and development programmes and increase positive destinations for 16-19 year olds.	Establish a 16+ providers link with the SDS EF providers group.		
		Provide targeted interventions for winter leavers.		

Early Intervention and Prevention - Substance Misuse

To improve the health, wellbeing and safety of young people and reduce the impact of drugs and alcohol on local communities through peer education and community education initiatives.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement for early years, primary schools and secondary schools. Increased positive destinations. Families are confident and equipped to support their children throughout childhood. Improved attainment and achievement through lifelong learning. Reduce impact of alcohol and drug misuse on communities. Stronger, confident and more involved communities. Reduced anti-social behaviour and disorder. 	Improve links with the alcohol and drugs partnership (ADP).	Stronger and co-ordinated multi-agency early intervention and prevention activity aimed at reducing or preventing substance misuse and its impact on young people, their families and communities.	Y Sort It	31/08/2018
	Undertake research and needs analysis to identify issues in relation to smoking within the substance misuse agenda.	Plan a range of responses to best respond to issues identified.		

Involvement , Consultation and Representation

Involve young people in shaping Youth provision through effective community engagement.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement for early years, primary schools and secondary schools. Stronger, confident and more involved communities. 	Continue to develop the three geographical Youth Voice groups in Clydebank, Dumbarton & Alexandria.	<p>Create and deliver promotional and awareness raising sessions, resources and activities to staff, partners, schools and young people.</p> <p>Work in partnership with the Youth Alliance to grow the existing groups and encourage their staff to undertake joint delivery.</p>	Working 4 U Youth Team	
	Develop links to local and national organisations.	Identify key organisations and contacts to link with and arrange meetings to discuss and develop joint working.		
	Provide opportunities for young people to have their say in the issues affecting them.	Develop and carry out an annual consultation with young people to ensure youth providers have the most up to date issues affecting young people.		
		Host an annual consultation event to discuss in greater detail the key themes and issues for young people.		

		Develop the use of social media as an engagement tool with young people for YC&R.		
	Provide a platform for young people to raise issues at a national level.	Host the elections to the Scottish Youth Parliament in March 2017. Support the elected MSYPs to attend National Sitings.		
		Raise the profile of the SYP locally. Encourage young people to stand as candidates to the SYP.		
	Carry out a mapping exercise to establish what YC&R provision and opportunities currently exists in West Dunbartonshire.	Draft a proforma to issue to partners; research via Youth Alliance; tap into local knowledge.		
	Create a Frontline Workers forum of staff who support young people in YC&R provision.	Arrange quarterly meetings of YC&R Workers Forum.		
	Review existing YC&R structures and draft an action plan to take forward YC&R provision and establish a West Dunbartonshire Youth Voice.	Arrange development day with staff to create operational plan.		

Work Life: Adult Learning is the key to employability

Improve attainment and achievement by increasing the numbers of adults undertaking and completing certificated programmes including volunteers.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved core employability skills and assisted people into work. 	Build on existing partnership agreements by widening the range of community based certificated programmes available.	Agree certificated courses available through partnership agreement with West College Scotland.	Working4U Adult Team	
		Widen range of SQA courses available through CL&D.		
	Explore feasibility of 'Your Essential Skills' capturing Individuals' skills development in an economic format	Action planning meeting with partners followed by CPD opportunity looking at 'Your Essential Skills'.		

Develop 'First Steps' learning programmes and training opportunities which facilitate clear progression routes to further Education, Higher Education or employment.

SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved core employability skills and assisted people into work. 	Gather baseline information on current progression routes undertaken by learners.	Collect and collate information on current progression routes.	Working4U Adult Team	
	Investigate feasibility of extending progression routes based on findings.	Analyse findings.		

Increase confidence and resilience for adult learners facing multiple barriers and those furthest removed from employment.

SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved core employability skills and assisted people into work. 	Analyse existing baseline information regarding barrier removal activities on offer in the community, with a view to identifying gaps and/or duplication.	Report on analysis.	Working4U Adult Team	

Provide accessible locations and flexible learning opportunities to take account of learners' needs.

SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved core employability skills and assisted people into work. 	Map locations learning is taking place to ascertain suitability of venue.	Collect and collate information on learning venues.	Working4U Adult Team	
	Take a partnership approach to identify high quality learning locations, including West Employability Hub.	Analyse information obtained on learning venues.		
	Explore feasibility of providing e-learning opportunities to develop a blended learning approach.	Widen access to West College Scotland online course provision.		

Identify from labour market information the sectors that have the greatest employment opportunities within the local area.

SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved core employability skills and assisted people into work. 	Analyse information to review curriculum offered to learners.	Scrutinise labour market report.	Working4U Adult Team	

Personal Life: Adult Learning is essential to enable and encourage adults in Scotland

Enable adults to meet their learning needs in terms of improving their personal skills base and improve confidence.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement through lifelong learning. 	Explore feasibility of taking a co-ordinated approach to Individual Learning Planning, including electronic /online plans.	Set up working group to develop e-learning plans.	Working4U Adult Team	
	Work together to engage with people who are facing multiple barriers to learning and employment due to health issues, with a view to increasing their confidence.	Map provision.		

Increase digital participation and tackle digital literacies.				
SOA Local Outcome(s)	Action Area	outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement through lifelong learning. 	Contribute to the delivery of digital learning across WDC.	Liaise with partners in terms of provision.	Working4U Adult Team	
	Develop electronic learning plans for digital learning.	Liaise with partners to roll out electronic learning plans.		
	Explore feasibility of developing e-learning for community learners	Widen access to West College Scotland online course provision.		

Contribute to learning provision around financial awareness and budgeting				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement through lifelong learning. 	Contribute to mapping financial learning available in West Dunbartonshire.	Each partner to contribute to mapping of financial learning available in West Dunbartonshire.	Working4U Adult team	
	Explore ways of joint working to widen participation in financial learning.	Partners meet to plan financial learning opportunities.		

Community Life: Effective adult learning is at the core of a Scottish knowledge-based society

Adult Learning Partnership partners will work together to ensure learners have a voice in shaping services.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Stronger, confident and more involved communities. 	Develop systems, in particular, the use of social media and IT to widen access for learners and the wider community to be engaged with consultation and self-evaluation.	Co-ordinate use of social media and IT among partners for consultation.	Working4U Adult Team	
	Strengthen links with Learner Voice initiatives at a national level.	Liaise with national bodies including Scotland's Learning Partnership and Education Scotland.		
	Explore ways in which ALP can consult with the whole community/disengaged potential learners.			

Enable adults to feel more confident as volunteers.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement through lifelong learning. 	Map volunteering opportunities within West Dunbartonshire.	Collect and collate information from the Partnership about volunteer opportunities.	West Dunbartonshire Council for Voluntary Services	
	Extend availability of SQA Volunteer Skills Award across the partnership.	Raise awareness of SQA Volunteer Skills Award with the Partnership.		

Develop a positive culture of learning.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement through lifelong learning. 	Celebrate adult learning.	Promote celebratory events and activities for learners.	Working4U Adult Team	

Family Life: Adult Learning within the family provides positive examples for children and young people

Ensure that West Dunbartonshire parents / carers are involved in their children's learning and are given learning opportunities that will help them support their child's learning and development

SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Families are confident and equipped to support their children throughout childhood. 	Map family learning activities.	Collect and collate partner's family learning activities.	Working4U Adult Team	

Promote a positive culture of lifelong learning in West Dunbartonshire by taking a coordinated approach to providing family learning activities

SOA Local Outcome(s)	Action area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Improved attainment and achievement through lifelong learning 	Co-ordinate provision for learning to enhance family life.	Report on family learning activities within the partnership.	Working4U Adult Team	

Performance Management & Workforce Development

Developing a robust process and core of highly skilled professionals is essential to deliver better outcomes for people and communities.				
SOA Local Outcome(s)	Action Area	Outputs	Assigned to	Due by
<ul style="list-style-type: none"> Meets the public sector reform pillars of People, Performance and Partnership. 	Improve performance and services, ensuring legislative and inspection requirements are met.	Ensure that current partnership arrangements for planning, monitoring and evaluating the delivery of CLD are fit for purpose as set out in the Regulations guidance.	Working4U Youth Alliance Adult Learning Partnership	
	Ensure that learners and communities achieve the best outcomes possible through improved partnership working and better co-ordinated services.	Increase the capacity of staff and partnerships to manage the plan effectively ensuring joint self-evaluation in the delivery of high quality CLD opportunities.		